



# ATM Admin Clerk Vacancy 2026 at Fidelity Services Group

Fidelity Services Group is currently recruiting for an **ATM Admin Clerk** to support operations within the national reconciliations team. This role is ideal for candidates with strong administrative and data capturing skills who can work under pressure and meet deadlines.

## Job Overview

- **Position:** ATM Admin Clerk
- **Industry:** Security & Cash Management
- **Reporting To:** National Reconciliations Manager
- **Job Type:** Full-time

## Minimum Requirements

Applicants should meet the following:

- Basic administrative or data capturing experience
- Computer literacy (MS Excel, Word, Outlook)
- Strong attention to detail
- Good time management and ability to meet deadlines
- Good communication and interpersonal skills

## Application Process

To apply for this position:

- Prepare your updated CV
  - Ensure your computer skills are highlighted
  - Submit your application through the official Fidelity careers platform
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